Stay or Go: Evacuation

### Before
1. Identify at least two evacuation routes from the building or spaces where you spend time.
2. Practice evacuating using both routes.
3. Identify a location where you can secure or shelter-in-place and secure-in-place.
4. If you anticipate needing special assistance with evacuation, students may contact the Accessible Education Center at 541-346-1155 and employees can notify the Office of Affirmative Action and Equal Opportunity at 541-346-3123.
5. Plan with members of your department who will take a head count after evacuation to ensure everyone safely evacuated.

### During Evacuation
1. Leave the building immediately when signaled by fire alarm, UO Alert! message (via text message, e-mail, Smart Classroom, or digital display), or instructions from emergency personnel.

2. Do not take any noncritical items with you.
3. Walk as calmly as possible.
4. Use only stairs and fire escapes during evacuations; avoid elevators.
5. Go to the designated evacuation assembly area for head count and check-in.
6. Alert emergency personnel if anyone is trapped inside or needs additional assistance.

#### Evacuation for Persons with Disabilities
Information about evacuation for people with disabilities can be found online at emc.uoregon.edu.

### After
1. Stay where you are until cleared to leave or reenter the building by emergency personnel or UO Alert!

See the Take Action: Emergency Planning section of this flip chart, or visit emc.uoregon.edu for additional planning resources.